

# Haste Hill Privacy Policy

To enable Haste Hill Golf Club to function correctly we need to be able to communicate with Club members, players and parents. To hold and manage personal details and communicate with you, we are required by the UK General Data Protection Regulation (GDPR) to obtain your permission.

## Personal information

We currently collect and process the following personal information:

- Name
- Email Address
- Telephone Number
- CDH/WHS Number
- Date of Birth
- Gender

## How we get the personal information and what we do with it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Engaging with you on Haste Hill business issues
- Entry into club competitions
- Matters related to entry into external competitions

We may also receive personal information indirectly, from the following sources:

- England Golf
- The WHS
- NAPGC and/or Middlesex Golf if you have entered a competition
- Golf Genius
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We may share information we hold with England Golf for golfing purposes

We will also publish names, WHS indexes and scores, in start sheets result sheets and reference players in competition reports

## Lawful basis for holding and using your personal information

Under the GDPR, the lawful basis we rely on for using and processing this information are:

- Your consent:
  - You will have given this when joining your club / when renewing your membership, or when signing up for various events. You

can remove your consent at any time. You can do this by contacting [hastehillgc@yahoo.co.uk](mailto:hastehillgc@yahoo.co.uk)

- Our legitimate interest:
  - We need the details in order to manage and run the golf club. Providing information to related organisations on administrative matters and for competition purposes across the full range of competitions offered.

## **How we store and retain your personal information**

Your information is securely stored. Depending on purpose it is held within the club membership records, accounts system and/or competition databases including 'club systems' software. Bank account details where supplied may also be securely held within the bank account facility.

We keep your personal information for as long as you are a Club member or remain involved in a linked competition. If you cease to fall under the above categories, then as soon as possible after we become aware, we will dispose of your information by deleting your personal information from our records.

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## **Your data protection rights**

Under data protection law, you have rights including the following:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the right to object to the processing of your personal information in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [hastehillgc@yahoo.co.uk](mailto:hastehillgc@yahoo.co.uk) if you wish to make a request.

## **How to complain**

If you have any concerns about our use of your personal information, you can make a complaint to us at [hastehillgc@yahoo.co.uk](mailto:hastehillgc@yahoo.co.uk)

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>